

Memorandum



Date: March 7, 2013

To: Carlos A. Gimenez
Mayor

From: Lester Sola, Director
Internal Services Department

Subject: Recommendation for Award: Testing and Examination Services for Construction Trade Contractor License

RECOMMENDATION

It is recommended that the County Mayor approve award of this contract to Gainesville Independent Testing Service, LLC and PROV, Inc. for the purchase of professional testing and examination services.

CONTRACT NUMBER: 8818-0/18

CONTRACT TITLE: Testing and Examination Services for Construction Trade Contractor License

TERM: Five years

METHOD OF AWARD: To the two responsive and responsible Bidders offering the lowest aggregate price as primary and secondary vendors.

PREVIOUS CONTRACT: \$439,000 for four years and six months

CONTRACT AMOUNT: \$556,500. The requested allocation is based on anticipated usage for five years.

BACKGROUND

An Invitation to Bid was issued under full and open competition on December 26, 2012, to obtain professional testing and examination services for certification of construction trade contractors for the Miami-Dade County Regulatory and Economic Resources Department (RER) and the Department of Public Works and Waste Management (PWWM). RER and PWWM are tasked with certifying individuals attaining licensure in specific construction trade categories. Two bids were received in response to the solicitation. The recommended vendors are experienced in preparing competency examinations for construction trade contractors, masters, journeymen, and maintenance men needing certifications, as established under Chapter 10 of Miami-Dade County Code and the Florida Building Code.

The proposed contract allocation is slightly higher than the previous contract due to increased usage and slightly higher prices.

USING/MANAGING AGENCY AND FUNDING SOURCE:

Department	Allocation	Funding Source	Contract Manager
Regulatory and Economic Resources	\$482,500	Proprietary Funds	Shirley Brown
Public Works and Waste Management	\$74,000	General Fund	Juan Fernandez
Total	\$556,500		

VENDOR RECOMMENDED FOR AWARD:

Vendor	Address	Principal	Group
PROV, Inc.	13614 Progress Boulevard Alachua, FL	Henry Sorenson	Group A and Group B Primary Vendor
Gainesville Independent Testing Service, LLC	1644 NE 22 Avenue Building C Ocala, FL	Jay Bowermeister	Group A and Group B Secondary Vendor

PERFORMANCE DATA: There are no performance issues with the recommended firm.

COMPLIANCE DATA: There are no compliance issues with the recommended firm.

**VENDORS NOT RECOMMENDED
FOR AWARD:** None

CONTRACT MEASURES: The Small Business Enterprise (SBE) Bid Preference was applied in accordance with Ordinance.

LIVING WAGE: The Living Wage Ordinance does not apply.

USER ACCESS PROGRAM: The User Access Program provision will apply. The 2% program discount will be collected on all purchases.

LOCAL PREFERENCE: The Local Preference was applied in accordance with Ordinance.

PROCUREMENT OFFICER: Martha Perez-Garviso

Approved


Carlos A. Gimenez
Mayor

3-14-13
Date

c: Miriam Singer, CPPO, Assistant Director, Internal Services Department